

Learn French in Paris



PARIS

E.L.F.E.
Ecole de Langue Française pour Etrangers

Etablissement privé d'enseignement supérieur

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E.L.F.E. Learn French



Since its formation in 1984, E.L.F.E. has specialised in teaching French to adults in small groups of no more than six students. E.L.F.E. occupies a charming 19th century mansion house at the heart of the Villa Ballu, with calm and leafy surroundings, which are exceptional in the city. The school is situated in the centre of Paris, just 15 minutes on foot from L'Opéra Garnier and Montmartre and 5 minutes from the nearest metro station, Place de Clichy.

in an exceptional setting

We are open all year round and offer intensive French courses both in the form of mini-groups and individual tuition. We pride ourselves on providing a family atmosphere coupled with highly professional teaching methods, ensuring that our students rapidly improve their command of French.

We are committed to providing personalised teaching of the highest quality and to helping our students discover the real appeal of French culture through our varied cultural programme.

We are proud to teach French, and only French. We look forward to sharing our passion and a unique experience in Paris with you soon!

Anne Serrat
Managing Director

ELFE at a glance

A unique school...

- Weekly start dates : every Monday all year round,
- All levels : from complete beginners to advanced,
- Groups of adults with a maximum of 6 students,
- Lessons are 60 minutes long,
- A friendly, family atmosphere: we really try to know each of our students individually,
- Accredited by two well-known organisations: IALC and SOUFFLE, and by the French government, which ensure that we meet the very highest teaching standards.

Students have at their disposal:

- light, calm and spacious classrooms on two floors,
- a cafeteria with an adjoining terrace,
- a study room where they can work between lessons using the latest educational materials available (books, cassettes and CD-ROMs),
- a video room where they can view a wide selection of French films,
- FREE internet access and WI-FI connection accessible in all classrooms.



...with a worldwide reputation

- Private individuals of all ages and backgrounds, who are passionate about French culture and are eager to share this passion with us,
- Prestigious corporate clients from international companies and organisations, who are attracted by the efficiency and highly professional teaching methods of our school.

**Air France – BMW – Chantelle – Caja Madrid – Colgate-Palmolive
Institut National de Recherche Agronomique (INRA) – KLM – L'Oréal
Ministère des Affaires Etrangères – Nestlé – Parfums Coty – Peugeot Citroën
Radio France – Union des Banques Suisses**

Our references

> IALC



IALC (International Association of Language Centres) currently works with approximately 90 international language centres.

All follow a strict code of ethics and share a unifying principle: "Learn a language where it is spoken".

> SOUFFLE



Established in 1990, this association works with 20 French schools with international reputations, all committed to maintaining the high quality of their service.

> FLE Quality Award



In 2008, E.L.F.E was awarded the "Quality Award for French as a Foreign Language" by the French government. This prestigious accreditation recognises excellence in management, administration, welfare and teaching practice.

A highly professional team in a friendly

Welcome and course formalities



Our mini-group classes start every Monday, all year round. The minimum enrolment period is for one week.

Please note that beginner courses start on the first Monday of each month.

On Monday, new students are invited to arrive at 8.30am for a placement test (oral, written and listening) in order to place them in the most suitable mini-group for their level.

8.30am - 9.30am: Placement test

9.30am - 10.00am: Complimentary breakfast

10.00am: Classes start.

Every Monday, students are given their own personalised timetable which indicates:

- the timings for their mini-group courses and individual tuition sessions,
- the topic of the cultural programme and the forthcoming week's activities.

At the end of the course, students are issued with a certificate indicating the level they have attained.

The ELFE office is also available for students:

- to enrol on additional cultural programmes,
- for advice on life in Paris (transport information, cultural activities outside the school, etc.),
- for information on examination enrolment formalities (e.g. DELF, DALF, etc.) or information on how to take the TCF ("Test de Connaissance du Français").

> Official examination centre for the TCF



Created in 2002, the TCF ("Test de Connaissance du Français") was developed under the control of the French Ministry of Education.

This test assesses candidates on a scale of 6 language levels as defined by the European Council. The TCF is an accepted equivalence for admission to the DELF or DALF, depending on the grade obtained.

The school is an official examination centre for the TCF and offers 3 sessions every year (January, February and March).

Our teaching team

Our Head of Studies leads a team of teachers, all of whom have postgraduate qualifications in teaching French as a foreign language. They are trained in the latest teaching techniques and have many years' experience of teaching French.

Each teacher specialises in a particular subject such as:

- Business French
- French for banking and insurance
- French for law
- French for tourism
- Medical French
- French for diplomacy
- Examination preparation (Chamber of Commerce, DELF and DALF)

And they each have a particular passion, such as:

- Music and French "chanson"
- Literature and theatre
- Cinema
- Slang usage

setting



Anne Serrat with her teaching and administrative team

Our teaching methodology

Two teachers work alternately with each mini-group, which has no more than 6 students. This allows students to benefit from different personalities, teaching styles and accents.

Our communicative and interactive teaching methods are characterised by:

- a variety of activities and learning strategies,
- personalised teaching and educational supervision,
- a relaxed, intercultural working atmosphere based on interaction.

This naturally encourages each student's active and spontaneous participation.

A FRENCH COURSE FOR ALL LEVELS

- C2 Upper Advanced:** excellent command of the language, permitting structured and coherent expression in all situations.
- C1 Advanced:** good command of the language, permitting well-structured expression in social and professional situations.
- B2 Upper Intermediate:** general command of the language in everyday life.
- B1 Intermediate:** efficient but limited command of the language in a communication situation.
- A2 Upper Elementary:** understanding and production of simple phrases in context.
- A1 Elementary:** formulating and understanding of simple phrases.
- Beginner:** no knowledge of French.

All 6 levels, from elementary to advanced, conform to the levels as defined by the European Council.

Our students' comments

« I liked the fact that mini-group classes are taught by two different teachers. It was my first time being taught under this system and I found it very interesting. I also liked the passion of our teachers and their willingness to help us. »

Audrey, USA

« The lessons were excellent! It is very good to allow students to hear different ways of speaking and different dynamics of both teachers. The course exceeded my expectations and I hope to come back again! »

Anastasia, Russia

« I had a great experience, and I feel that I made good progress on my French. It is not easy to plan a lesson when the students are here for a short time, but all my teachers put a lot of thought into every class and made each one a valuable experience. Très impressionnant ! Merci, merci !!! »

Richard, USA

Mini-group and combined programmes for all your

Mini-group courses

Lessons are given in small groups with a **maximum of 6 students**. Our standard 15-hour programme corresponds to 20 lessons of 45 minutes.

Semi-intensive General French Course

MG 15

15 hours in mini-groups (3 hours in the morning).

This semi-intensive programme is aimed at those who wish to make rapid progress in French by providing practice in listening, speaking, reading and writing, with a special emphasis on conversation.

Entry Level: All levels.

Starting Date and Duration: every Monday (*except beginners: 1st Monday of each month*) for 1 or more weeks.

Intensive General French Course

MG 30

30 hours in mini- groups (3 hours in the morning + 3 hours in the afternoon).

This more intensive programme, which is based on the MG15 programme, enables students to perfect the language skills that they have acquired in the morning during their afternoon workshops.

Entry Level: All levels, *except beginners*.

Starting Date and Duration: refer to MG 15.

If it is not possible to create a group with at least 3 students of the same level in the afternoon, we will convert the 15 hours of mini-group classes into:

- 6 hours of individual tuition or
- 10 hours of semi-private lessons (2 people).



Combined courses

Combined General French Course

Combi 5

Combi 10

15 hours in mini-groups in the morning + 5 or 10 hours of private tuition in the afternoon.

This mixed programme enables students to improve their general language skills during their group lessons, and to work on specific points (e.g. writing, phonetics, grammar, etc.) during their private lessons.

Entry Level: All levels.

Starting Date and Duration: refer to MG 15.

Combined General French and Civilisation Course

Combi CIV

15 hours in mini-groups in the morning + 4 hours of civilisation/excursion (1 afternoon).

This programme enables students to improve their general language skills during group lessons, and to gain an insight into the French culture and history during an afternoon excursion.

Entry Level: All levels, *except beginners* (to benefit fully from the excursion).

Starting Date and Duration: refer to MG 15.



Combined Business French Course

MG EXEC

21 hours in mini-groups, mornings + afternoons + 4 hours of private tuition (2 afternoons).

This course is designed to help professionals develop the communication skills they need to conduct daily business tasks with complete confidence, and to develop the vocabulary related to the business world.

Entry Level: Lower to upper intermediate (B1 to B2).

Starting Date and Duration: 3rd Monday of the month for 1 week.



learning needs

Combined courses

Combined General French and French for Special Purposes Course

Combi Exec 5

Combi Exec 10

15 hours in mini-groups in the morning + 5 or 10 hours of private tuition in the afternoon.

This programme will enable students to develop their proficiency in French during group lessons and to focus on a specific area related to their job or studies during individual lessons (e.g. business, banking, insurance, law, tourism, the hotel industry, medicine or diplomacy). They can also prepare for an exam (TCF, DELF, DALF) or work on their thesis.

Entry Level: All levels.

Starting Date and Duration: refer to MG 15.

Course for French Teachers

PERF

This course is aimed at experienced and trainee teachers who are looking to brush up their language skills and to refresh their teaching techniques.

Option 1 : 30 hours in mini-groups (3 hours in the morning + 3 hours in the afternoon).

They will be introduced to the latest teaching methodologies, given practical ideas for the classroom and a general overview of modern France.

Starting Date and Duration: One of the first 2 weeks in July and August for 1 week.

Option 2 : 1st week: 15 hours in mini-groups

2nd week: 6 hours of class observation + 6 hours of private tuition.

They will experience a class as a student to develop their linguistic proficiency. During the second week, they will be involved in the observation of different class levels before discussing with their tutor teacher the methodology and content used, and learning about new teaching methodologies.

Entry Level: Upper intermediate to advanced level (B2 to C1).

Starting Date and Duration: every Monday, for 2 weeks.



Mini-group courses

A-Level Revision Course

A-LEVEL

15 hours in mini-groups in the morning.

This exam revision course is ideal for AS and A2 level students who need to improve their overall language ability, in addition to training for specific examination tasks.

Entry Level: Intermediate level (B1).

Starting Date and Duration: During half-term dates, Easter and summer holidays for 1 week.

ABITUR Revision Course

ABITUR

20 hours in mini-groups in the morning + 2 afternoons.

Students currently preparing for their French Abitur and international equivalents will benefit from this intensive revision course programme aimed at improving their core language abilities, whilst concentrating on aspects essential to the exam.

Entry Level: Intermediate level (B1).

Starting Date and Duration: During Easter, summer and winter holidays for 1 week.

> Sample Study Timetable

Programmes	Number of hours	Timing**
MG15, A-LEVEL	15 hours/week	Monday: 10:00-1:00 Tuesday-Friday: 9:00-12:00
MG30, PERF Option 1	30 hours/week	Monday: 10:00-1:00 and 2:15-5:15 Tuesday-Friday: 9:00-12:00 and 1.15-4:15
Combi 5, Combi EXEC 5	20 hours/week	Monday: 10:00-1:00 Tuesday-Friday: 9:00-12:00 + 5 hours spread over 2 or 3 afternoons
Combi CIV	19 hours/week	Monday: 10:00-1:00 Tuesday-Friday: 9:00-12:00 Wednesday or Thursday afternoon: 1.15-5:15
MG EXEC Combi 10, Combi EXEC 10	25 hours/week	Monday: 10:00-1:00 and 2:15-4:15 Tuesday-Friday: 9:00-12:00 and 1:15-3:15
ABITUR	20 hours/week	Monday: 10:00-1:00 Tuesday-Friday: 9:00-12:00 Tuesday and Thursday afternoons: 1.15-3:45

** Break is not included. Timing may vary in the afternoon during the summer.

One-to-one and tailor-made programmes

One-to-One Courses

This option is favoured by those who feel that a group course is simply not suitable, who have limited time available, or who want the teacher to be able to focus entirely on their areas of weakness or interest.

A programme of individual tuition is entirely flexible to suit the student's needs and includes a detailed needs analysis leading to a carefully tailored programme.

General French

To deepen the student's knowledge of every day French.

Speciality French

The student can work with a teacher specialising in:

- Examination preparation: DELF, DALF, Chamber of Commerce and thesis presentations,
- Professional fields: business, banking, insurance, law, tourism, medicine, diplomacy (other subjects on request).

Extensive programme or	CP 2H	CP 10H	CP 15H
Intensive week	CP 20H	CP 25H	CP 30H

Students can organise their own programme by choosing modules of 2 hours spread over 1 week or several weeks.

Entry Level: All levels.

Starting Date and Duration: Any day (except Sundays and bank holidays).

Intensive Saturday

WE

This 1-day immersion course is especially designed for busy people with limited time who need to learn French before moving overseas at short notice or to prepare a last-minute presentation. The course includes 7 hours of individual tuition and 1 lunch with a teacher at a local restaurant.

Entry Level: All levels, *except beginners*.

Starting Date and Duration: Any Saturday (except bank holidays).

Lunch with a teacher

DEJ

In the form of one-to-one tuition, the student lunches with a teacher in a typically Parisian restaurant for 1 hour.

Entry Level: Upper elementary (A2).

Starting Date and Duration: Any day (except Sundays and bank holidays).

Excursion with a teacher

EIP

A teacher, who is also a professional tourist guide, takes the student on a 2-hour walking discovery tour of "unknown" places in Paris.

Entry Level: All levels, *except beginners* (to benefit fully from the excursion).

Starting Date and Duration: Any day (except Sundays and bank holidays).

Customised Group Training

This type of course can be specially arranged for colleagues, friends or members of the same family with the same objectives and a similar level of knowledge in French. *Please contact us if you have special training programmes you would like to discuss with us.*

Entry Level: All levels.

Starting Date and Duration: Any day (except Sundays and bank holidays).



Take part in our cultural workshops

Cultural options

At E.L.F.E we believe that there is much more to language learning than just learning French in a classroom situation. For this reason, we offer a wide range of cultural activities to give our students further opportunities to practice their French, while discovering Paris and the French way of life. These additional activities can be booked before the student's arrival or upon arrival as a supplement to a language course.

Civilisation and Excursion Course

CIV

EXC

The civilisation course examines French culture and contemporary life (painting, sculpture and the history of Paris) as a prelude to an excursion with a professional guide. The principal areas visited are: **Montmartre, l'Opéra Garnier, le Marais, les Passages, Saint-Germain des Prés, l'Île de la Cité and the Latin Quarter.**

Please note that a minimum of 3 students will be required for this option.



Cookery Courses

Ritz

Cuis

At the famous **Ritz Escoffier** School of French gastronomy and **L'Atelier des Chefs**, a professional chef teaches students how to prepare a simple dish with natural ingredients.

After some practical work, students will have a chance to appreciate their own cooking talents by enjoying the dish they have just prepared. This course allows students to cook together in a friendly atmosphere and to practice their French.



« The cooking course at the Ritz was great! There was a relaxed and dynamic atmosphere in the group thanks to our chef David. I learnt to prepare a seafood risotto. I think it is a good way to learn French. »

Cristiane, Singapore

« I participated in a cooking course at L'Atelier des Chefs during my stay in Paris. There were 7 participants altogether, the course was well organised and the chef explained the steps very well. Because it was Halloween, we prepared a desert using pumpkin and honey, with a chicken dish as the main course. It was simply delicious! »

Gillian, Ireland

Wine-tasting Course

Vin

In a wine bar, a French sommelier light-heartedly introduces the students to oenology - the study of all aspects of wine and winemaking from the grape harvest to bottle. This course teaches the basics of wine tasting, explaining the different flavours and "appellations" of wine.

Students learn how to inspect, smell and taste the different wines. Cheese and cold meats accompany the wine tasting session.



French Etiquette Course

Sav

Life in Parisian Society - many students admit to being disorientated!

What etiquette is to be observed when invited to dinner? How to set the table? How to avoid faux-pas in society? French gallantry: reality or fiction? Practical advice avoiding the usual clichés are given by a French hostess who welcomes you to her typically Parisian apartment for approximately 2 hours.

A range of quality accommodation options

Accommodation options

With a host family

Living in homestay accommodation provides our students with the perfect opportunity to experience French family life and to practice their French after class.

All our host families, who are either a family in the classical sense, a childless couple or a single lady, are carefully selected by our Accommodation Officer for the quality of their home and their hospitality. Above all, they are all genuinely interested in receiving international students into their homes.

Students have an individual room within apartments located in residential areas of central Paris and adjacent suburbs.

These apartments are within easy reach of the school, either by public transport or by foot. The room is ready from the Sunday before the course begins until the Saturday after the end of the course (6 nights). Additional nights during low season can be requested for a supplement.

We can offer two "standard" accommodation types:

BB Room + breakfast

DP Room + half-board (breakfast and dinner)

On request, "executive" family accommodation with private bath or shower room is available.

BBExec Room + breakfast

DPExec Room + half-board (breakfast and dinner)

When two students stay at the same home, we make sure that they do not speak the same native language.

Apart'Hotels

We know that homestay accommodation does not suit everyone. This is the reason why E.L.F.E. has teamed up with **Citadines and Adagio** to offer our students fully-equipped studio flats or apartments **with basic hotel services**: 24-hour reception, mail delivery, weekly cleaning, change of linen and towels, etc.

These apartments for 1 to 4 people are equipped with a bathroom, a hairdryer and a fitted kitchen including a cooker, a microwave, a fridge, a dishwasher, crockery and a kettle. Also at students' disposal: a TV, a telephone line, a hi-fi music system, a safe and Internet connection.



Furnished studio flats and apartments

E.L.F.E. can recommend fully furnished and well-equipped studio flats or apartments for short- or long-term rentals (minimum 1 week). Our business partner makes every effort to ensure your stay is as pleasant as possible.

Hotels

Students who prefer to stay in hotels can benefit from very favourable rates which we have negotiated within the city. We work with well-appointed and comfortable 3- and 4-star hotels, which are within short walking distance from the school.



Airport transfer

AIRP 1 et 2 We are happy to help you with your travel arrangements from your point of arrival (airport, train station) by arranging a private taxi meeting service.

Most international flights arrive at Charles de Gaulle Airport and trains from European countries at Gare du Nord.





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