



ACET
ACTIVE CENTRE OF ENGLISH TRAINING

COURSE FEES & DATES 2024



| Course Reference | Course Name/Hours per Week | Fee per Week | Dates |
|--|---|-----------------------------|---|
| 1 | Standard Course 20 hours | € 250 | Every Monday |
| 1.1 | Standard Course 15 hours | € 210 | Every Monday |
| 2 | Afternoon Course 15 hours | € 170 | Every Monday |
| 3 | Intensive Course 26 hours | € 300 | Every Monday |
| 3-1 | TOEIC / TOEFL / IELTS Exam Preparation Standard Course + 4 hours | € 300 | Every Monday |
| Cambridge Examination Preparation Courses | | | |
| 4 | 20 hours per week PET/FCE/CAE | € 250 | See Course Dates |
| 4-1 | July Course - FCE / CAE (4 weeks & 3 days) | € 1150 | June 24 to July 24 |
| 4-2 | August Course – FCE / CAE (3 weeks & 2 days) | € 965 | July 29 to August 23 |
| 4-3 | Accelerated Cambridge Exam Courses – 4 weeks | € 960 | See course dates |
| Corporate Language Training | | | |
| 5 | Executive and Professional Course 25 hours | € 900 | Every Monday |
| 5-1 | Individual Tuition (Any number of hours) One to One Tuition (price per hour) One to Two Tuition (price per hour) | € 60 € 100 | 5 hours pw € 280 10 hours pw € 550 Every Monday |
| 6 | Professional Work Experience Internship Prog. | € 650 (nett fee) | September to June |
| Courses for Overseas Teachers of English - Erasmus funding available | | | |
| 7-1 7-2 | Refresher Course for Non-Native Teachers Teaching Knowledge Test Course 20 tuition hours + 2 afternoons cultural activity | 2 wks € 800 1 week € 450 | July 1, July 22, October 21 |
| 7-3 | Content & Language Integrated Learning 20 tuition hours + 2 afternoons cultural activity | 2 wks € 800 1 week € 450 | July 1, July 22, October 21 |
| 7-4 | 21 st Century Skills / Practical Methodology & English Language Development for Teachers 20 tuition hours & 2 afternoons of cultural activity | 2 wks € 800 1 week € 450 | July 1, July 22, October 21 |
| 8 | Gold Programme (50+) 15 tuition hours + 2 afternoons of cultural activity + 1 full day | 2 wks € 800 1 week € 400 | June 10 and September 16 |
| Academic Year Programmes | | | |
| Academic Year Programme 12 weeks tuition | | € 2100 | Every Monday |
| AYP – Study & Work: | | | |
| 25 weeks tuition plus 8 weeks holidays | | € 4300 | |



Courses include the following:

Tuition (55 minutes per lesson)

Diploma on completion of course stating certificate of attendance
 Welcome pack and orientation talk with guides and maps
 Course book and materials NOT included (€50 per book per level)
 Social Programme (most are FREE, some are paid)
 Study Centre and free WIFI

Non-EU students booking an academic year programme must register and pay for a recognised English Examination. An examination deposit of €220 is required at time of booking for all Non-EU students.

Medical Insurance is available for long-term Non-EU students at the cost of €160.

Course Registration fee for all courses €60

ACCOMMODATION FEES PER WEEK

Accommodation Administration fee (non-refundable) € 65

Homestay (available all year)

| | |
|--------------------------------------|-------|
| Single Room - Except peak season | € 240 |
| Single Room – May 18 to September 29 | € 290 |
| Extra Night Homestay | € 40 |

Family Accommodation during Christmas (2 weeks)

€ 300

Special Dietary requirements (Coeliac, gluten free, vegan etc)

€ 50 per week

Student Residences (from June 1 to August 17, 2024)

| | |
|--|-------|
| Victoria Mills / Victoria Lodge / University Place | € 210 |
| Extra Night Residences | € 40 |

2 / 3 bed Private Student Residence
 4 bed Private Student Residence
 5 bed Private Student Residence

| | |
|-------|--------------------|
| € 670 | Extra night: € 70 |
| € 790 | Extra night: € 90 |
| € 990 | Extra night: € 130 |

Hotel & Guesthouse Accommodation also available. Please contact us for prices and availability

Airport Transfers (Available from Cork airport/Cork Kent train station or Cork Bus station – on arrival only)

Airport Transfers are free of charge when staying in homestay accommodation and available Saturday / Sunday 09.00 – 22.30 only

Residence Airport Transfers € 60 each way
 Shared Transfers (only available for students travelling together, staying in the same residence)
 €40 per student each way
 Residence Airport Transfers are subject to availability only

BANK HOLIDAYS – ACET will be closed on these dates

The Centre is open January 8 to December 20, 2024

February 5, March 18, March 29, April 1, May 6, June 3, August 5 and October 28

ACET is an authorised testing centre for Cambridge Assessment English, where students can take the PET, FCE and CAE examinations on site.

ACET is an official TOEIC testing centre in Cork.

TERMS & CONDITIONS 2024



Enrolling on a course To enrol on a course applicants are required to fill the enrolment form and submit it to ACET by email.

A booking non-refundable deposit of €250 must accompany all enrolments

This deposit is deductible from the total amount payable.

The balance of fees must be paid at least 2 weeks in advance of the course start date.

Accommodation details will be confirmed after we have received full payment.

Course materials/books cost €50 per level and are mandatory to be purchased.

Confirmation documents Upon receiving the enrolment form and deposit, ACET will send a confirmation of the booking. It is the responsibility of the applicant to pass on the confirmation documents to the client. ACET shall not be held liable for any issues arising from the failure to provide documentation to clients.

Age Limit Minimum age limit is 16 (except Executive and Professional Courses where minimum age limit is 23). Clients under 18 years of age must submit a signed parental consent form along with a copy of their passport during the enrolment process.

Public Holidays Monday is the starting day for all standard English courses each week. When Monday is a public holiday, Tuesday is the starting day. There is no reduction in fees when a course includes a public holiday. Public holidays are non-refundable.

Client Holidays Clients on long courses (excluding examination courses) there is an option to take a holiday break without losing their course fee.

However, this is subject to providing a minimum of 4 weeks' notice. The holiday break must be taken for complete weeks, starting on a Monday and cannot be scheduled mid-week. Clients cannot return to class during the holiday period.

Course Fees Bookings are non-transferable, i.e. they are specific to dates, courses and applicant. Regular and punctual attendance is expected from all clients during classes. Clients forfeit tuition if they are late, absent or leave early.

If a client is not of sufficient level to join a course, we reserve the right to cancel, alter, or make arrangements on an alternative course for them.

In cases where a class consists of three or fewer clients, the lessons will be conducted over a reduced number of hours, as required to accommodate the smaller group size.

Cambridge Examination Courses are subject to a level test and the examination fee is not included in the course cost. While we may not have a separate FCE/CAE preparation class, we will have an examination preparation class. The availability of a separate preparation class depends on the number of bookings received.

For the examinations to proceed, a minimum of four participants per examination is required. ACET will not be responsible if the examination does not take place, and we do not assume any liability for other testing centres conducting the examination. The final number of participants cannot be confirmed until the registration closing date. ACET does not administer the CPE examination. Students are responsible to make their own examination arrangements.

Cambridge Examination Course Dates:

PET / FCE and CAE

- January 8 – March 8 (8 weeks)
- April 8 – May 31 (8 weeks)
- June 24 to July 24 (4 weeks & 3 days)
- July 29 – August 23 (3 weeks & 2 days)
- October 7 – Dec 13 (10 weeks)

Accelerated dates : (All 4 weeks)

- Feb 12 – March 8
- May 6 – May 31
- Nov 18 – Dec 13

Accommodation

Homestay fees are calculated on a 7-night stay, offering half board from Monday to Friday, and full board (including a light lunch) on weekends.

Clients should expect an average travel time of 40 minutes from their homestay to ACET.

WiFi/internet access is available in most homestays. We do not guarantee a nationality mix in the homestay. Clients of the same mother tongue, may be placed in the same family.

Twin rooms are available for booking, but only for clients travelling together who wish to share a twin room. Special requests must be made at the time of booking. We will endeavour to fulfill these requests but they cannot be guaranteed.

Extra nights in host family / residence are subject to availability and an additional charge.

Accommodation details will only be provided once all fees have been paid in full.



Student Residence Apartments

University Hall / Victoria Lodge / Victoria Mills /
University Place residences – 40 minute walk from
ACET.

Clients will have a single room with a private
bathroom in an apartment that they share with
other clients. Each apartment is equipped with a
kitchen, a living room with a television. Bed linen is
supplied.

Accommodation in student residence is provided
by a 3rd party. ACET acts only as an intermediary.
ACET does not assume any liability for loss, delay or
accident of any kind whatsoever which might occur
due to fault or negligence during clients' stay at
the client residences.

Clients changing accommodation will not be
refunded any difference in price. Accommodation
costs are not refunded for part of a week. No
allowance is made for absences from
accommodation. Nationality/gender mix is not
guaranteed in apartments or client residences.
Any damage caused by a student to homestay or
residence property will be charged to the student
or students responsible. ACET reserves the right to
recover the costs.

Airport Transfers Clients booking homestay
accommodation can be collected free of charge
from Cork airport/Cork train station or Cork bus
station on arrival only.

Clients must confirm date and time of arrival to
ACET at least one week in advance. Collection is
organised from 09.00hrs to 22.30 hrs.

In the case of a delay during the journey to Cork,
clients must promptly contact their hosts. Without prior
communication we cannot guarantee the collection
service in the case of a delay.

Clients booking other types of accommodation can
request a transfer on arrival at a cost of €60 (subject
to availability only). The maximum waiting time for a
transfer is limited to 30 minutes.

Insurance

Clients are strongly recommended to secure
insurance coverage that protects them against the
loss of fees and/or other expenses in the event of
course cancellation or early departure from Ireland.
Additionally, clients are advised to obtain
comprehensive insurance, including coverage for
health, money, baggage and personal effects before
travelling to Ireland. Clients from EU countries should
bring their European Health Insurance card. Clients
from non-EU countries are required by immigration
to take out medical insurance.

Students are not insured by the school or by host
families, against accidents, illness, theft or loss of
personal effects. ACET accepts no responsibility in
the event of such occurrences.

Publicity Materials Permission is given for use of
students comments or testimonials and photographs
/ images of students in the official promotional
material for ACET by the student or their parents or
legal guardian with acceptance of these terms and
conditions, unless otherwise specified at the time of
booking.

Junior Students For all junior students,
parents/guardians must sign and agree to accept
the school rules and Terms & Conditions prior to
receiving the booking confirmation.

Teacher Courses A minimum of 6 participants is
required to run the courses for Non-Native Teachers.
In the event that there are fewer than 6 participants
on scheduled dates, Standard English classes will be
offered in the morning at the appropriate level with
the teacher training afternoons /activities taking
place.

Cancellation fees & Legal Notice

ACET reserves the right to modify its services,
including courses, facilities/centre and course dates
in circumstances beyond our control. This applies if
the number of enrolments is insufficient to run a
course viably. Furthermore, ACET reserves the right
to decline any person's participation at any time
without incurring any liability.

Notice of cancellation must be given according to
the refund policy in order to qualify for a refund. If
written notice of cancellation is provided 15 working
days or more before the start date, fees are
refunded in full, less the deposit. If notice of
cancellation is given in writing less than 15 working
days before the start date, one week of the tuition
fee and one week of the accommodation fee are
refunded. If notice of cancellation is given on or after
the first day in Cork, the accommodation fee and the
course fee are not refunded. (Working days are
Monday-Friday)

Documents sent to clients for visa purposes must be
returned to the school upon cancellation. Fees can
only be returned (less the deposit) after ACET has
received the original visa refusal letter.



ACET is not liable for any extra costs incurred as a result of delays (flights, visas, personal etc.) These costs may include accommodation costs, transportation costs, dining, medical bills etc. ACET is not responsible should an examination for Cambridge English or ETS not take place. A limited number of participants is needed for the examinations.

ACET shall not be responsible for or deemed to be in default by reason of delays in or failure of performance of this agreement due to causes beyond its reasonable control and not being limited to civil war between nations, insurrections strikes, riots, fires, floods, explosions, earthquakes, serious accidents, any act of government ,governmental priorities, allocations, regulations, or orders affecting materials or facilities, acts of God or the public enemy ,failure of transportation, epidemics, quarantine restrictions, or labour trouble causing cessation, slowdown or interruption of work and failure of suppliers and sub-contractors to furnish labour or materials within their contractual delivery times.

ACET reserves the right to close the school on certain days in the case of status red weather emergencies and /or if directed by the Department of Education. Classes missed in this instance are non-refundable.

Visa and Immigration

Students requiring a visa to study in Ireland should contact the nearest Irish embassy for detailed information and allow at least two months to process visa applications. We can assist with the application procedures for the visa when required. All fees must be paid in advance and an invitation letter with details of the transfer will only be issued once the funds have been received in full by bank transfer. Students who experience delays in having their visa issued can postpone their course.

Immigration Procedures: All non-EU students attending a course of more than 12 weeks (90 days) duration are required to register with the Immigration Bureau. A fee of €300 is payable to the Immigration Bureau by students on their initial registration and students will also be charged €300 for any extension of their immigration period. (This is subject to change). All non-EU students registered for courses over 12 weeks in length are obliged to register, pay for and sit an approved English-language examination. We recommend that all non-EU students verify visa and Immigration requirements before booking their course (www.inis.gov.ie).

Holidays for long term students

Students are permitted to take holidays depending on the duration of their course. The following regulations apply:

Non-EU students must schedule all holidays before they register with the GNIB. Unscheduled breaks in study are not permitted except in exceptional circumstances. Once non-EU students have registered their holidays with GNIB they will not be permitted to change these arrangements.

Holidays cannot be taken during the first 8 weeks of a student's course and cannot exceed 1/3 of the total weeks already studied

Upon returning from a holiday, students may have to take a level test before being placed in a class. In the interest of the student's academic progress, only one holiday is permitted during any 12 week period .

Working while Studying:

Non-EU nationals with permission to remain in the State for an Academic Year Programme (25+ weeks) are allowed to take up casual employment to supplement their income while studying in Ireland. During term-time and during scheduled vacation periods, students can work up to 20 hours per week. Students can work up to 40 hours per week only during specific periods from mid-December to mid-January and from June to September.