



TERMS AND CONDITIONS FOR APPLICATIONS FOR TAMWOOD SUMMER PROGRAMS:

1. Students will **not** be accepted without receipt of a completed Tamwood application form and completed and signed Tamwood health form. Tamwood cannot arrange medical care for campers without the parent or guardian's written permission which is given on the signed health form.
2. **Acceptance in a summer camp session is not guaranteed until Tamwood has received a deposit of CAD/USD \$500.** The balance of the fees owing for the camp is due four weeks before the date the student is registered to start at Tamwood. **Students will not be received at the airport until Tamwood has received payment in full.**
3. Flight information must be provided at least 5 working days in advance of student's arrival or airport transfers cannot be guaranteed. Any flight changes made less than 5 days before student arrival or while student is at camp should be sent to both the Tamwood's head office and the summer camp office.
4. If a student cancels 4 weeks or more before the date the student is registered to start at Tamwood, the student receives full refund of deposit less CAD/USD \$75 cancellation fee. If student cancels four weeks or less before the date the student is registered to start at Tamwood, the CAD/USD \$500 deposit is non-refundable. Students who cancel after the start date will receive no refund of the program fees.
5. Students who do not arrive and depart on **Sundays between 08h00 and 20h00** and who request airport transfers to be provided by Tamwood, must pay an additional fee for each special transfer. Transfers for groups of 5 or more students after hours will be priced based on number of students and the time and day the transfer is required. Please note that Tamwood cannot accommodate students at the camp who arrive before June 28 and/or depart after August 16. Students who need accommodation outside the set camp dates will have to be accommodated at their own expense in a hotel near the airport and these students will be responsible for all expenses relating to their care for such days. When students require an extra day at camp during the camp dates, and space is available, students will be charged for each extra day the student is at Tamwood.
6. Students will require spending money if they want to take part in the optional activities that have an extra cost. Tamwood will not handle special cash transfers from parents to students who run out of money therefore students should bring enough spending money to last their entire camp session. Emergency money can be labeled as such and Tamwood will not release this money to the student without parent permission in writing. Parents that must send students more money while at camp can send traveler's cheques payable to Tamwood International College by Fed Ex Courier directly to the camp office with a letter explaining who the money is for. No money will be given to a student until we have received and cashed the traveler's cheques.
7. Please read the rules for both the camp and the teen program. Most misunderstandings or complaints are caused by the fact that the client has not fully informed himself/herself about the program
8. **The special camps in London and Whistler will run only if the minimum enrolment is achieved.** The minimum number of students required for each camp is : **3** for Horseriding, **4** for Intensive English and **6** for Adventure. Contact Tamwood two weeks before your student's arrival to confirm that minimum enrolment has been met and that the clinic will run as planned. If a camp is cancelled due to failure to meet minimum enrolment, students will receive a full refund or the extra fees when they arrive at Tamwood, or they can apply the fees towards their application for a different camp option in that week or a different week.
9. The teen HOMESTAY program for students 13-17 is designed for students who are mature, can take public transit on their own and can be left for short periods of time unsupervised (for example on shopping trips). If you feel your child requires more supervision or may have difficulty following rules, you should consider putting your child in the residence program which is more structured and offers less free time. If your child is 14 you should think carefully about which program is better suited for him/her. Not all 14 year olds are going to be happy in the homestay program as they will be happier in the residence program with more activities and free time.